

Approved on 02/21/08

STATE INTERAGENCY COORDINATING COUNCIL ON EARLY NTERVENTION

EXECUTIVE COMMITTEE MEETING

November 29, 2007

MEMBERS PRESENT:

Jim Bellotti, Designee for Jack O'Connell, Superintendent of Public Instruction
Toni Doman
Arleen Downing, M.D.
Rick Ingraham, Designee for Terri Delgadillo, Director DDS
Beverley Morgan-Sandoz
Marie Kanne Poulsen, Ph.D.
Raymond M. Peterson, M.D.
Debbie Sarmento

MEMBERS ABSENT:

Gretchen Hester
Elaine Fogel Schneider, Ph.D.
Theresa Rossini

OTHERS PRESENT:

Refer to Attachment A for a complete list of attendees.

STAFF:

Kevin Brown, ICC Manager
Patric Widmann, ICC Staff
Kay Ryan, ICC Recorder, WestEd

WELCOME AND INTRODUCTIONS:

Dr. Peterson, filling in for Co-Chair Theresa Rossini, called the meeting to order at 10:00 a.m. and self-introductions were made.

REVIEW OF AGENDA:

The agenda was reviewed and approved with the following additions:

- Review of proposed QSDS Survey questions, and
- Review of the revised Parent Leadership Award nomination form.

APPROVAL OF SEPTEMBER 2007 EXECUTIVE COMMITTEE MEETING

MINUTES:

The September 2007 minutes were approved as submitted.

LEAD AGENCY UPDATE:

Meetings in Rural Areas

In response to requests that the ICC hold meetings in rural areas of California, DDS investigated the cost of travel to various locations and prepared a handout

Approved on 02/21/08

showing travel costs to and from different parts of the State. (Attachment B). Unfortunately, travel to rural areas costs far more than to other centrally located cities. The current ICC budget will not support meeting in these areas. DDS will revisit this issue periodically. It was suggested that parent forums and teleconferencing could be used to expand opportunities for parent participation in areas where the ICC can not currently hold meetings.

DDS' response to the ICC Priorities, Outcomes and Recommendations

Rick Ingraham provided an update on the status of DDS' response to the ICC Priorities, Outcomes and Recommendations (page 122). Requirements from the Office of Special Education Programs (OSEP) have taken priority over some recommendations DDS indicated they would do pending workload and availability of staff. Rick Ingraham reported that DDS is closely watching and analyzing data on CAPTA referrals (EE5) and has partnered with CDSS to host a CAPTA Summit in January. The ICC will identify an ICC representative to attend the Summit who will report back at the February meeting. Rick Ingraham shared that DDS participates in a seven-state collaborative with other large states and CAPTA will be one of the leading topics discussed.

Best Practice Recommendations Survey

Kevin Brown reported that only eight Regional Centers responded to the survey DDS sent asking about implementation of recommended best practices developed by the ICC. Handout was provided (Attachment XX). DDS will request input from other Regional Centers as staff time allows.

Focused Monitoring

Kevin clarified that the difference between the previous site monitoring process and the focused monitoring was the use of a self assessment, review and analysis of available data and identification of problematic areas that would be targeted for review. A vision and concept paper was handed out, along with the proposed work plan, tasks and timeline to develop a new focused monitoring process (Attachment C). This approach will narrow the scope of the Early Start reviews while providing more in-depth information about specific areas of interest. It is an approach to monitoring being promoted by OSEP. Kevin assured the Committee that ICC members would be represented on review teams. It was suggested that parent forums could be held in conjunction with focused monitoring visits.

STANDING COMMITTEE WORK PLANS:

Committee Priorities and Timelines

Mac Peterson reminded members that all Standing Committees agreed to submit recommendations to the Executive Committee for initial review and input in May 2008. The review may require an expanded Executive Committee meeting. The meeting could be extended to include the time normally set aside for Standing Committee meetings. An interim meeting will be held in June to finalize

Approved on 02/21/08

recommendations. The ICC would vote on an action item to submit recommendations to DDS in September 2008.

Committee Assignments

Committees were asked to identify types of representation needed rather than specific individuals to assist in making community representative appointments.

PARENT LEADERSHIP AD HOC WORKGROUP:

Marie Poulsen reported that the Parent Leadership Ad Hoc Workgroup had a conference call to discuss strategies for achieving broader representation among the ICC Community Representatives. The Parent Leadership Ad Hoc Workgroup will be talking about goals for expanding outreach at a meeting on January, 2008. The placemat has been revised based on input received after the last meeting and was approved with a change in the paragraph about media-enhanced presentations.

COMMUNITY REPRESENTATION PROPOSAL:

Mac talked about the activities, responsible parties, and anticipated timeline for appointing Community Representatives. The process details are described on a draft document titled "Recruitment and Appointment Protocol Outline for ICC Community Representatives" and included as (Attachment D). Paragraph 5a. will be amended to reflect "committee chairs" rather than "sub-committee chairs." Input was solicited and protocol will be implemented pending receipt of input.

TRACKING PUBLIC INPUT

DDS provided a draft public input tracking form (Attachment E) for review. It identifies issues raised, whether a parent or professional raised the issue, and the date of the meeting. Format modifications were suggested to capture the location of the meeting, community of person providing input and a follow-up column to capture ICC's response to any issues raised.

REVIEW OF NOVEMBER 2007 ICC AGENDA:

- **Action Item**

- ICC Bylaw Revisions** - Rick Ingraham suggested, and will prepare grammatical edits to the proposed revisions (pages 7-9). A formal by law review will be conducted after Part C regulations are released.

- **2008 Meeting Schedule and Locations**

- A list of dates and tentative locations for 2008 meetings is on page 201 of the packet.

ICC SPECIAL PRESENTATIONS

November 2007 – The special presentation at this ICC meeting will be a panel on Respite Care.

Approved on 02/21/08

February 2008 – The Committee has discussed both Proposition 63 and CAPTA as possibilities. Mac asked Marie Poulsen to moderate a panel on Proposition 63. Virginia Reynolds and Rick Ingraham will coordinate arrangements.

May 2008 – Presentations at the May and September meetings will address Autism. May's presentation will include findings and recommendations from the Blue Ribbon Task Force on Autism, Superintendent's Report on Autism, and New Guidelines on Autism and Tool Kit that came out of the American Academy of Pediatrics. DDS is also funding development of a document by the FRCNCA about Autism, which may also be shared in May.

September 2008 – Dr. Bob Hendren, Director of the M.I.N.D. Institute will present on Autism. Rick asked for guidance about the content of this presentation. Members indicated that research conducted and findings, practical and clinical information about how Pediatricians were convinced to screen, and implications for the community are of special interest. Identification and diagnosis is an issue but then what services are needed is a big issue for families.

November 2008 – EPSDT presentation by Department of Health Care Services: What is EPSDT and what services are provided under this program? A major area of concern is in-home nursing (how one qualifies, how hours are allocated and approved, and what qualifies as in-home nursing). This presentation will also address the State Children's Health Insurance Program (SCHIP).

OTHER BUSINESS

QSDS Survey

Angela McGuire reported that draft survey questions to identify if and how State Departments were addressing social/emotional development have been developed. A profile of services will be created based on survey results. Virginia Reynolds shared that a matrix of services had been developed in the past and that she has a hard copy of the document. Considerable discussion ensued regarding the applicability of the questions. QSDS will refine the questions based on Executive Committee input. Rick indicated that the survey must go through the ICC representatives who will compile their Department's response.

Parent Leadership Award

Proposed changes made to the Nomination form are on page 104. This item does not require formal action but members will review prior to tomorrow's ICC meeting. Consensus approval will be sought at the Full ICC meeting for the proposed changes. The Public Awareness Committee will review acrylic trophy options and the language to be included on it. They will make recommendations to the ICC tomorrow.

Approved on 02/21/08

Agency and Committee Reports

Patric Widmann shared formats that have been developed by the ICC in previous years. State agencies address four questions and provide brief reports. The committee formats focuses on status of priority recommendations and are also to be brief. Committees were asked to review the formats and provide feedback tomorrow.

ADJOURNMENT

Dr. Peterson adjourned the meeting at 12:00 p.m.